



Friendly Foto Order Form

No payment is required to start the order process. We ask that you accurately and completely fill in the following information as this will allow us to efficiently process your order and safely return your pictures and their scanned images to you. Please include a copy of this Order Form when you send your pictures to Friendly Foto.

Your Contact Information (all fields are required)

Name: _____

Email: _____

Day-time Phone: _____

Address: _____

City/State/Zip: _____

Note: this will be the address used to mail your photos and scanned images back to you

Promotional Code (if any): _____

Comments/Additional Instructions:

Order Information

Approximate Date that Pictures will be mailed to Friendly Foto: _____

Approximate Number of Pictures to be Scanned _____

Please select Desired Scanning Resolution (required):

___ Standard – 300 dpi - \$0.25/scan

___ Premium – 600 dpi - \$0.48/scan

___ Platinum – 1,200 dpi - \$0.69/scan

Additional Options

of additional CD/DVDs at \$9.00 each _____

Extended Archive?

___ None ___ 6 months/\$18 ___ 12 months/\$24

Rotate pictures for upright orientation \$30/300 pictures:

___ No ___ Yes

Expedited processing \$25/300 pictures:

___ No ___ Yes

NEXT STEPS!

- Organize pictures to be scanned. Remove all pictures from albums, frames, etc. Make sure that no staples, paper clips, glue, post it notes, etc. are attached to any of the pictures.
- Please group similar size pictures together.
- Order and orient your pictures as you would like them scanned...photos that come upside down will be scanned upside down.
- Place in a box for shipping to: Friendly Foto 4301 Orchard Lake Road Suite 180-B119 West Bloomfield, MI 48323.
- Friendly Foto will acknowledge via email the receipt of your pictures and will prepare them to be professionally scanned